



Erasmus+ Internship at the Section for International Relations – NHH

[NHH Norwegian School of Economics](#) is one of the leading business schools in Europe. We have an internationally recognised research environment and collaborate with over 200 universities and business schools worldwide. NHH is located in the city of Bergen and has around 3,750 students and 455 employees.

NHH is Norway's leading institution in student mobility, with a strong commitment to international education and exchange. This Erasmus+ internship is an educational traineeship that forms part of the intern's higher education programme. As our new intern, the primary purpose of the position is to enable you to acquire practical, curriculum relevant experience that complements your academic studies. Your main responsibilities will be related to the operation of the school's exchange programmes and work connected to student mobility and international programmes.

We are looking for a motivated and proactive student with a strong interest in internationalisation in higher education who is seeking practical experience as part of their degree programme. The intern position is placed within the Section for International Relations. The working environment is characterised by collaboration, a positive atmosphere and a desire to think innovatively. You will work alongside colleagues who are happy to share their knowledge and expertise and who will welcome your fresh perspectives while supporting the learning objectives of the internship.

Candidate Eligibility and Requirements

- You must be a student at a university outside Norway and be eligible for an Erasmus+ internship grant from your home institution
- You must have completed a minimum of one year of university studies
- Excellent English skills, both written and spoken, are required
- Knowledge of a Scandinavian language is an advantage, but not a requirement
- Good digital skills and the ability to work independently
- Previous international experience is an advantage

Tasks and Responsibilities

As an intern you will work with a variety of administrative tasks that are assigned with a clear learning perspective and appropriate guidance, related to:

- Provide administrative support related to the Exchange Programme
- Provide front desk support and assist students with enquiries

- Assist with the planning and execution of events organised by the Section (e.g. welcome week for international students, partner visits, short courses, etc.)
- Carry out general administrative tasks
- Contribute to ongoing projects within the Section

Terms and Conditions

- Start of internship: As soon as possible, preferably from March 2026.
- The length of the internship is 3–12 months and must comply with Erasmus+ regulations and the requirements of the intern's study programme
- The internship is unpaid. You must receive an Erasmus+ grant for internship for the full work period from your home university
- You are required to have health insurance and are responsible for arranging your own visa, if needed
- Workload is 37,5 hours per week

What We Offer

- Accommodation expenses in Bergen covered for the entire internship period
- Experience from a dynamic international working environment with a strong educational focus
- Insight into Erasmus+, international partnerships, and strategic internationalisation
- Practical experience in administration, communication, and higher education
- Opportunities for both professional and personal development as part of the student's academic progression

How to Apply

Submit your CV, grade transcript, a short motivation letter, and documentation confirming your eligibility for an Erasmus+ internship grant from your home university to international@nhh.no

Application deadline: Applications will be reviewed continuously – we encourage candidates to apply as soon as possible.

Contact: Questions about the internship position can be directed to Head of Section for International Relations Astrid Foldal, international@nhh.no, +47 55 95 96 88.