

## **Elite Formación**

### **TEACHER AND COORDINATOR ASSISTANT IN ESPARREGUERA (BARCELONA)**

#### **Beschreibung:**

This post is mainly a teaching one, where you will be teaching conversational German and/or English (speaking and listening) in 90-minute classes. You will be given preparation by experienced teachers as well as young teachers who have been teaching for several years, and we will provide all material for interns. The post also includes some organisational tasks, including: preparing your own classes, filing lesson plans, occasional reception work, planning activities and developing on-going projects. Outside of work there is some chance to improve your Spanish, though English is spoken most of the time at the school.

#### **Anforderungen:**

Candidates should be sociable and like working and dealing with people, since this task is almost entirely based on dealing with students.

Communication skills must be of a high level, to ensure that you can explain well in classes, and you should also have some knowledge of English speaking countries' culture so that you can draw upon it in lessons. Knowledge of computer applications such as Outlook, Word, Excel are important as well as administrative tasks. An advanced / fluent command of English is essential – fluency in other languages is a sought after advantage, too (especially French and German).

Candidates should also bear in mind that this is a full-time teaching post of some 36 weekly hours (exact number depends on class configuration), and so must show keen interest in teaching in their CV (either by previous experience or skills and interests).

#### **Wir bieten:**

We offer a stipend of 200 €/month according to duration of internship. Our preference is between 6 to 9 months, starting in September.

**ACCOMMODATION IS PAID BY THE COMPANY (ELECTRICITY, RUNNING WATER, AND OTHER EXPENSES ARE NOT INCLUDED...).**

**WE ALSO OFFER SPANISH SESSIONS AS A PERK.**

**THE INTERN WILL HAVE SCHOLARSHIP HOLIDAYS (CHRISTMAS, EASTER...), WHICH PERMITS THEM TO GO BACK HOME DURING THESE PERIODS.**

If you are interested, please contact [sgranados@elitelc.com](mailto:sgranados@elitelc.com) sending your details and CV.